



COMPEL ACADEMY

Early Childhood Learning

Preschool Chef

Location: Compel Academy

Status: Full-Time

Overview:

Compel Academy is seeking a dedicated and organized Chef to prepare nutritious and kid-friendly meals for our students each day. This role is vital to supporting the health and well-being of the children in our care and aligning with our mission and values. The Chef will plan and prepare breakfast, lunch, and snacks daily while maintaining high standards of cleanliness, safety, and compliance with state licensing and nutritional guidelines.

Key Responsibilities:

- Plan and prepare balanced meals and snacks that meet CACFP and/or state nutritional requirements
- Safely prepare and serve breakfast, lunch, and two snacks daily for children ages 0–5
- Manage inventory, order food and kitchen supplies, and track deliveries
- Maintain a clean and organized kitchen, ensuring compliance with sanitation and health regulations
- Accommodate food allergies and dietary restrictions in collaboration with school leadership and families
- Keep accurate records of meals served, ingredients used, and food temperatures for compliance
- Collaborate with administrative staff on monthly menus, budget, and food-related communications
- Support classroom needs for cooking projects, family events, and school celebrations as needed
- Uphold the mission and values of Compel Academy in all aspects of your role

Qualifications:

- High school diploma or equivalent required; culinary training or food safety certification preferred
- Experience in food preparation, preferably in a school, childcare, or institutional setting
- Knowledge of food safety, sanitation, and nutrition standards
- Ability to plan and prepare meals on schedule for large groups of young children
- Strong organizational and time management skills
- Friendly, positive attitude and commitment to serving families
- Must pass background check and meet state licensing requirements for preschool staff

Compensation & Benefits:

- Competitive hourly rate or salary based on experience
- Professional development opportunities
- Supportive, purpose-driven team environment
- Optional Health Insurance